

Job Description - Personal Care Assistant (PCA)

Position: Personal Care Assistant (PCA)

Supervisor: Qualified Professional

Responsibilities: Providing cares as stated in the care plan and in accordance with Department of Human Resources (DHS) standards.

Qualifications:

- Must be 18 years of age (applicants 16-17 will be considered)
- Must pass a background study required by DHS
- Must be able to lift 50 lbs.
- Must be able to do repeated bending and stooping as needed to meet clients needs

PCAs May do the Following:

- Transfers
- Dressing, grooming, bathing, skin cares
- Bowl and bladder cares
- Range of motion
- Respiratory cares after being trained
- Assistance with meals
- Light cleaning in relation to cares provided
- Redirection, monitoring and supervising
- PCA may accompany client outside the home

PCAs may Not do the following:

- May not dose medications
- May not perform sterile or invasive procedure, inject fluids or deal with infections
- May not bring anyone to work with them
- May not be responsible for anyone other than the client

Signature

Position

Date